

**Minutes of Special and Regular Meeting of May 26, 2015**  
**One Twin Pines Lane**

**CALL TO ORDER: 6:33 P.M., Third Floor Conference Room**

Attended by: Councilmembers Reed, Stone, Wright, Braunstein

Absent: Lieberman

**PUBLIC COMMENT ON THE MATTER TO BE HEARD IN CLOSED SESSION**

**Perry Kennan** Belmont resident, commented on medical insurance payout taken by employees who do not use the medical benefit.

**ADJOURN TO CLOSED SESSION TO CONSIDER:**

- (1) Conference With Labor Negotiators  
Agency designated representatives: Greg Scoles  
Employee organization: MMCEA and AFSCME, and International Association of Firefighters (IAFF) Local 2400

**ADJOURNMENT** at this time, being 6:55 P.M.

Jozi Plut  
Deputy City Clerk

Meeting not recorded.

**REGULAR MEETING**

**CALL TO ORDER: 7:05 P.M.**

**ROLL CALL**

Councilmembers Present: Reed, Stone, Wright, Braunstein

Councilmembers Absent: Lieberman

**PLEDGE OF ALLEGIANCE**

Led by Shelley Bustamante

**REPORT FROM CLOSED SESSION**

City Attorney Rennie indicated that there were no reportable actions from the closed session held earlier.

**SPECIAL PRESENTATIONS**

**Proclamation Honoring Retiring Fire Chief Mike Keefe**

Mayor Braunstein presented the proclamation and thanked Chief Keefe for his service to the City of Belmont.

**Proclamation Recognizing Carlmont High School's "Students Offering Support" (SOS) Program**

Mayor Braunstein presented the proclamation to Ms. Bustamante. Ms. Bustamante provided a brief

overview of the SOS program and introduced three volunteers of the program.

**Presentation from Mid-Peninsula Water District Regarding Water Conservation**

Matt Zucca, Mid-Peninsula Water District Board President provided an overview of water conservation efforts.

**Perry Kennan**, Belmont resident, suggested that the water district consider televising the Water District Board meetings.

**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

**Perry Kennan**, Belmont resident, commented on speaking on agenda items that appear on the consent calendar. He made a request of the Mayor to remove the 2015 Sewer Rehabilitation Project, from the Consent Calendar for discussion. He additionally commented on insurance payout taken by employees who do not use the medical benefit.

**COUNCILMEMBER ANNOUNCEMENTS**

Councilmember Stone commented on the successful Public Works Open House and thank Staff for their work in organizing it. He thanked the Community Development Department for the General Plan Open House.

**COMMENTS REGARDING CONSENT CALENDAR**

Councilmembers Stone and Reed requested the removal of the 2015 Sewer Rehabilitation Project for separate discussion.

Councilmember Stone commented on the Text Amendments to the Belmont Zoning and Tree Ordinances (Second Reading). He outlined the process of approving the amendments. He thanked the community for their input during the public hearing process.

**Text Amendments to the Belmont Zoning and Tree Ordinances (Second Reading)**

Councilmember Reed stated that this will be the first project being undertaken as part of the new sewer rate structure and wanted to make the public aware that sewer rates were changed to deal with a backlog of capital neglect.

Public Works Director Oskoui, described the project as one of many that will address the deferred capital needs of the sewer system throughout the City. He noted that a recent rate case was established to address the \$45 million dollar deferred maintenance program. He stated that this \$1.8 million dollar project will particularly address the high priority areas.

**Perry Kennan**, Belmont resident, commented on the information in sewer rehabilitation staff report.

Councilmember Reed stated that Consent Agenda Item E (Text Amendments to the Belmont Zoning and Tree Ordinances) has been a portrait of transparency and a good model for working with citizens

to make positive change.

City Attorney Rennie read the titles of the ordinances to be adopted, for the record.

### **ITEMS APPROVED ON CONSENT CALENDAR**

Motion to Receive Monthly Financial Reports - April

Resolution 2015-058 approving plans and specifications, authorizing advertisement for sealed bids, authorizing the City Manager to execute a contract with the lowest responsible bidder for an amount not to exceed \$1.8 million and approving a ten percent construction contingency for the 2015 Sewer Rehabilitation Project, City Contract Number 2015-534

Resolution 2015-059 authorizing the City Manager to execute a Service Agreement with Stradling Yocca Carlson & Rauth to perform services for the City of Belmont as Bond and Disclosure Counsel  
Resolution 2015-060 authorizing the City Manager to sign all documents necessary for the execution of Program Supplement to Agency-State Agreement for Federal-Aid Project No. 04-5268R, as related to the Belmont Village Specific/Implementation Plan Project

Resolution 2015-061 authorizing the City Manager to execute a Service Agreement with Public Financial Management (PFM) to perform services for the City of Belmont as financial advisor

Resolution 2015-062 authorizing the City Manager to execute a task order with Ghirardelli Associates for construction engineering and inspection services in an amount of \$178,187 and a 10% contingency for the 2015 Sewer Rehabilitation Project, City Contract Number 2015-534

Ordinance 2015-1087 amending sections of the Belmont Zoning Ordinance ("BZO") governing residential districts (Section 4), single family design review (Section 13A), parking (Section 8), secondary dwelling units (Section 24), associated definitions (Section 2), and general development regulations (Section 9)

Ordinance 2015-1086 Amending Belmont City Code Chapter 25 Regarding Trees

**ACTION:** On a motion by Councilmember Stone, seconded by Councilmember Reed, the Consent Agenda was unanimously approved (4-0, Lieberman absent).

### **OTHER BUSINESS**

#### **Introduce Fiscal Year 2016 Budget**

Finance Director Fil and Deputy Finance Director Lazzari introduced the FY 2015/2016 proposed budget. Finance Director Fil stated that the City is moving beyond surviving through cuts and making adjustments to the budget. He explained that the City is providing services at a more stable and sustainable way, and cuts have been avoided. He noted that the proposed budget reflects innovation and fiscal discipline, and an overall improved economy and a sustainable employee benefits program going forward.

Finance Director Fil stressed that the City's aging infrastructure is a threat to the stability of the budget. He noted that over \$1 million of one-time funds for emergency repairs have been used and the need is approaching over \$200 million. He stated that the proposed budget has a total Revenues/Sources are \$88.9 million and total expenditures/uses are projected at \$86.4 million. He explained that the general fund unassigned balance is projected at \$6.6 million which is above the \$5

million budget target.

Finance Director Fil noted that the Audit Committee will conduct a deeper review of the proposed budget than it has in the past years.

Department Heads provided a review of each of their department's accomplishments and highlights and plans for the coming fiscal year.

Discussion ensued regarding the proposed budget.

**Perry Kennan**, Belmont resident, commented regarding the information provided budget presentation, made recommendations on changes that could be made with how the information is provided, and requested further detail on some of the line items.

### **COMMISSION, COMMITTEE, AND COUNCIL INTERGOVERNMENTAL ASSIGNMENT UPDATES, AND STAFF ITEMS**

#### **Verbal report from Councilmembers on Intergovernmental (IGR) and Subcommittee Assignments**

Councilmembers provided updates from their intergovernmental assignments.

Councilmember Reed attended the Senior Advisory Committee meeting. He described the addition of the Giving Tree at the Senior Center.

Councilmember Stone reported his participation in a mock council meeting at a recent second grade school visit to City Hall.

#### **Verbal report from City Manager**

City Manager Scoles thanked Belmont employees for their participation and organization efforts at the annual Bike to Work event. He stated that the Ralston Avenue Sewer Line project was awarded the Project of the Year by the Silicon Chapter of the America Public Works Association. He noted that the Energy Efficiency project to replace existing streetlights throughout Belmont with LED lights is coming to a conclusion.

**ADJOURNMENT** at this time, being 10:05 P.M.

**Jozi Plut**  
**Deputy City Clerk**

Meeting televised and videotaped.